

Application Guidelines for Secondary One Admissions (2021/2022)

S1 Admission (Stage 1 Application)

1. TTCA ONLY accepts Online Application. Please submit ONE Application per child.

基崇只接受網上申請，每位申請人只限提交一次申請。

2. Basic information 基本資料

		Stage 1 (A) 第一階段 (A)	Stage 1 (B) 第一階段 (B)
a.	Application Period 報名日期	23 rd October to 27 th November 10月23日至11月27日	28 th November to 27 th January 11月28日至1月27日
b.	Interview Dates 面試日期	5 th or 12 th December 12月5日或12日	30 th January or 6 nd February 1月30日或2月6日
c.	Announcement of Results 結果公佈日期	Mid- January 一月中旬	March to April 三月至四月

3. Online Application 網上報名

a. Parent or guardian should ensure that all information provided is accurate and complete. Application cannot be processed unless all required documents listed below are uploaded ONLINE before the end of the application period:

網上申請表格須由家長或監護人填寫。請正確及完整地填寫表格內各項資料，並按照申請須知上載有關文件：

- A recent photo of the applicant

學生近照

- HKID Card / Passport

香港身份證 / 護照

- Academic reports of Primary 5 for each term

小五各學期學生成績表副本

- Academic reports of Primary 6 for 1st term (can be submitted after the deadline of application)

小六上學期學生成績表副本（可後補）

- Diplomas / certificates of special skills and achievement awards (if any)

課外活動、服務及其他特別才藝之文憑/證書、獎狀副本（如有）

b. Non-local applicants please read the Point 8(c) and Point 9 carefully.

非本地申請人請細閱第8點(c)及第九點

c. Please save our email address (admission@ttca.edu.hk) to your contact list to prevent our emails from going to spam.

請將我們的電郵地址(admission@ttca.edu.hk) 加入您的聯絡人名單，以免系統發出之郵件被置於雜件箱中。

d. It is the applicant's responsibility to provide an accurate and valid email address for correspondence. If you do not receive the application confirmation email after submitting the application form, please contact the Admission Team by email (admission@ttca.edu.hk) within 3 working days.

申請人有責任確保所提供的電郵地址是正確及有效以作聯絡之用。如在遞交報名表格後，沒有收到申請確認電郵，請於三個工作天內以電郵 admission@ttca.edu.hk 聯絡本校收生組。

- e. All personal data provided will be treated in strict confidence and used for admission-related purposes by the school only. Information will be destroyed once the admission procedure is completed and the information is no longer needed.

所有個人資料只會用作申請入讀本校或註冊程序用途，有關資料會於整個入學申請流程完成後全數銷毀。

4. Application Fee 報名費用

- a. Application Fee: HK\$50 (Non-refundable and Non-transferable)

報名費用港幣五十元正（不設退款及不可轉讓）。

- b. The payment should be made by PayPal or Credit Card through the e-Application System for S.1 Admission.

家長需透過網上申請平台（e-Application System for S.1 Admission）以 PayPal 或信用卡繳交報名費。

- c. Parent or guardian is advised to sign up for PayPal account in advance. Failure to settle the payment would render the application unsuccessful.

建議家長在填寫網上報名表前，預先註冊 PayPal 的賬號。未能成功繳付費用之申請將被視為無效，敬請留意。

5. Assessment Criteria for Admission 甄選準則

As the school does not participate in the Discretionary Places and Central Allocation system, the School's assessment criteria for admission are as follows:

由於本校不參加自行分配及中央派位，故此收生評估所涵蓋的範疇如下：

- Interview Performance
面試表現
- Academic results and Applicant's EDB (Education Bureau) ranking
申請者學業成績及教育局成績次第
- ECA participation and community service
課外活動的參與及社區服務

6. Interview 面試

- a. Each applicant can select one of the above dates for an interview but the time is allocated by the system.

申請學生自行選擇上述其中一天面試，但面試時間則會由電腦安排。

- b. The School will confirm the interview date and time slot through a confirmation email.

本校會在申請確認電郵中確認面試日期及時間。

- c. Please be noted that the interview date and time cannot be changed. Thank you for your understanding.

學校並不接受更改面試日期及時間，敬請原諒。

7. Admission Results 申請結果

- a. 2021 – 2022 S.1 Admission application results will be released through email.

取錄結果將透過電郵公佈。

- b. Parents of successful applicants are required to come to the school to sign the form of Parent's Undertaking and pay the tuition deposit of Hong Kong Dollar \$800 by the due date.
一經取錄，家長必須於指定時間內到本校簽署《家長承諾書》及繳交留位費港幣\$800，否則將視作放棄學位論。

8. School fees and scholarships 學費及獎學金

- a. S.1 school fees should be settled in 10 monthly installments. The school fees for the 2021 - 2022 academic year are under review (the school fee for Secondary 1 for 2020 - 2021 was HK\$37,300).
中一學費分十期繳費，二零二一/二零二二年度學費待定(二零二零/二零二一年度中一學費為HK\$37,300)。
- b. The school authority will grant scholarships to diligent students and bursaries to students with financial difficulty.
校方設立獎學金予勤奮向學及助學金予經濟困難之學生。
- c. Non - permanent residents of Hong Kong are charged a different fee and should contact the School for more details.
如學生並非香港永久居民，學費將有所不同，請致電本校查詢學費及詳情。
- d. The application forms for Fee Remission or Scholarships can be obtained from our school general office, or downloaded from our school website (<http://www.ttca.edu.hk>) 'Useful Information'.
學生資助計劃申請表或獎學金申請表可向本校校務處索取，或登入基督教崇真中學網頁(<http://www.ttca.edu.hk>) Useful Information 下載申請表格。

9. Non-local applicants 非本地申請人

- a. Applicant should attach the following with the application form:
非本地申請人需連同下列文件一併繳交：
- Photocopy of the approval from the Director of Immigration for the purpose of study
獲入境事務處處長批准入學的證明文件影印本
 - Photocopy of a valid travel document which shows the permitted duration of stay in Hong Kong
註明在港逗留期限的有效旅行證件影印本
- b. Applicants holding a form of recognizance will be considered on a case-by-case basis. Applicants will not be admitted until the school receives confirmation of admission from Senior School Development Officer and the Director of Immigration.
如申請人持有擔保書，校方將因應個別情況審批其申請。除非得到高級學校發展主任及入境事務處處長的證實可取錄申請人入學，否則校方不會接納其申請。

10. TTCA uses English as the medium of instruction. All lessons are conducted in English except Chinese, Chinese History and some specified subjects. Assessment on Putonghua will be applied in July if a student chooses Putonghua as the medium of instruction for Chinese Language, and the decision of the School shall be final.

本校為一所英文中學，除中文科、中國歷史科及特定科目外，其他課程均以英語授課。校方會為有意報讀以普通話作為中文科授課語言的同學，於七月安排普通話能力評估，並保留最終決定權。